

# Youth Work Working Group Meeting

## Minutes

Wednesday 12<sup>th</sup> March 2008, 14:00, Rm 4, Castle Hill Community Centre, Ipswich

## Introductions

Bud Simpkin	Young Suffolk (Chair)	Cherry Finch	4YP
Jacqui Wilkinson	Young Suffolk	Aaron	4YP
Hazel Stapleton	YCX Work Force Development Team	Fiona Raison	Heart Foyers
Janet Dickerson	Ormiston	Paula Fretwell	CSV Media
		Simon Waldron	SAVO (Proj. Coord)

## Apologies for Absence

Rosie Carter	SAFE	Liz Newman	Rochford Trust
Zena Fenton	SCA	Pauline Morgan	

## Minutes and Matters Arising

The minutes of the meeting held on 12<sup>th</sup> December 2007 were agreed.

All Actions Points were carried over as **ONGOING**.

<b>To develop good communication with a variety of youth networks and co-ordinating learning and skills needs information</b>	AP 3.1
<b>ALL</b> to email Jacqui with précis of current training roles and data held Some received, Jacqui to email out list for people to correct their details	<b>TO DO</b>
<b>Simon to provide budget break-down to Young Suffolk</b> Simon to remind Tom Bright to copy budget to Bud	AP 3.2 <b>TO DO</b>
Jacqui will provide additional links on website to improve signposting	AP 3.3 <b>TO DO</b>

## Feedback from other Working Groups

Simon gave an update of the work from the other Working Groups; Common Inspection Framework (aim to launch Toolkit by end of March), Skills for Life (no update), Managed Networks ('The Way Forward' report produced and draft Business Plan).

## Feedback from "The Way Forward" event 25<sup>th</sup> February 2008

Simon gave a report of the event (full details on [www.suffolklearningconsortium.org](http://www.suffolklearningconsortium.org)) including the launch of Train to Gain for the VCS.

## Plans to meet our Objectives

### Raising quality standards within VCS youth organisations

There has been no Quality Standards Panel meeting since the last meeting, but a Quality Standards review identified the need for continued support to organisations and it is proposed to provide this through a 6 monthly / annual review service. 31 organisations are now signed up to the Quality Standards system.

On April 1<sup>st</sup> SCYP (with 70 members) will come under the wing of Young Suffolk and the new members will be ideal candidates for the Quality Standards Lite system.

SCC Youth & Connections Small Grants are now only available to organisations engaged in Quality Standards, and the Safeguarding Children's Board have also endorsed the Quality Standards system.

<b>Jacqui</b> to produce report on Quality Standards project by mid-June 2008	AP 4.1
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#### **Developing communication with youth networks / co-ordinating L&S needs**

The Young Suffolk event on 7<sup>th</sup> March was well attended and successful. The Working Group thought that further Open Days / Networking events would be of great value.

Young Suffolk continues to represent the VCS on CWFD (supported by The Ormiston Trust) and the Youth Workforce Development Network, ensuring that the needs and services of the VCS are made known.

SCC and Young Suffolk are developing/delivering Level 2, 3 and 4 OCN courses on Youth Working and the meeting felt that 'taster days' on Youth Work and Safeguarding would be of use to people in the Voluntary and Statutory sectors.

<b>Hazel</b> to investigate 'Introduction to Youth Working' course	AP 4.2
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<b>Bud</b> to investigate 'Introduction to Safeguarding' course	AP 4.3
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#### **Developing opportunities within VCS youth orgs. to assist NEET young people**

4YP offered to role out the trial in Ipswich but have not had the resources to deliver. Other progress on this project has been delayed due to Zena's sick leave.

<b>Bud</b> to investigate progress / action needed on NEET project with SCA	AP 4.4
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Cherry offered that 4YP carry out further data capture on NEET through their existing work and to deliver the programme where possible to their exiting clients, and Fiona offered that Heart Foyers investigate delivery of SCA's program.

#### **Providing training resources for VCS youth groups and developing learning ladders of qualifications for those with an interest in youth work**

Jacqui will tidy up the Training section of the Young Suffolk website and provide signposting to external sources of information and routes to qualifications for youth.

It was suggested that Health & Safety and First Aid training be recommended as these can be of use in any organisation / employment.

### **Date of future meetings**

3<sup>rd</sup> June 2008, 14:00, Castle Hill Community Centre

Meeting finished at 15:30

#### **Simon Waldron**

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## Action Points

<b>ALL</b> to email Jacqui with précis of current training roles and data held Some received, Jacqui to email out list for people to correct their details	AP 3.1
<b>Simon</b> to remind Tom Bright to copy budget to Bud	AP 3.2
<b>Jacqui</b> will provide additional links on Young Suffolk website to improve signposting to external information and routes to qualifications for youth	AP 3.3
<b>Jacqui</b> to produce report on Quality Standards project by mid-June 2008	AP 4.1
<b>Hazel</b> to investigate 'Introduction to Youth Working' course	AP 4.2
<b>Bud</b> to investigate 'Introduction to Safeguarding' course	AP 4.3
<b>Bud</b> to investigate progress / action needed on NEET project with SCA	AP 4.4