

Skills for Life Working Group Meeting



Thursday 6th December 2007, 10:00, Rm 1, Castle Hill Community Centre, Ipswich.

Agenda

Introductions / apologies for absence 5 mins
Minutes of previous meeting and Matters Arising 15 mins

Action Points

Robin to seek Suffolk ACRE rep for Learning and Skills - Ongoing	AP 1.1
Simon to research interested parties and invite to next meeting - Ongoing	AP 1.2
Simon to collate data, L&S meetings attended by SG members - Ongoing	AP 1.3
Robin and Simon to compile 'Additional Learning Needs' - Done	AP 1.5
Carry out 'Additional Learning Needs' survey - Ongoing Robin – Bridge Project (Sudbury), Millennium Farm Trust Tim – Workwise, Chris – The Crossing (Lowestoft)	AP 1.6
Simon to ask Louise to update SAVO database with IAG Directory info.	AP 2.1
Simon to research what e-learning was available for SfL.	AP 2.2

Consider findings of 'Needs Survey' (copy attached) 10 mins

Plans to meet our Objectives: 60 mins

- to draw together a database of organisations with a skills for life or entry into employment remit (Suffolk ACRE?)
- to work with these organisations to share good practice and develop common resources in their work with staff, volunteers and clients with low skills
- to widen participation in organisations offering skills for life opportunities and provide better information resources for those groups with people with learning difficulties or who have mental health issues
- to look at how those volunteers who use volunteering as a step into the work environment can be helped better through advice and learning initiatives
- to represent the VCS on County Skills for Life bodies
- liaise with colleges/other institutions to share knowledge/develop new initiatives
- Co-ordinating approaches in local LIP areas.

Consider ITT applications for LSC/ESF funding 25 mins

Date of future meetings (Please bring your diaries) 5 mins

Meeting to finish by 12.00.

Please ensure you bring copies of all the relevant information as copies will not be available on the day.

Simon Waldron

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