

Skills for Life Working Group Meeting



Thursday 21st June 2007, 10:00, Kesgrave Community Centre

(Tea / coffee available from 09:30)

Agenda

Introductions / apologies for absence

5 mins

Minutes of previous meeting and Matters Arising

45 mins

Robin to seek Suffolk ACRE rep for Learning and Skills	AP 1.1
Simon to research other interested parties and invite to next meeting	AP 1.2
Simon to collate data, Learning & Skills meetings attended by SG members	AP 1.3
Chris to research Suffolk IAG Directory and e-learning resources	AP 1.4
Robin and Simon to compile 'Additional Learning Needs'	AP 1.5
Carry out 'Additional Learning Needs' survey Robin – Bridge Project (Sudbury), Millennium Farm Trust Tim – Workwise, Chris – The Crossing (Lowestoft)	AP 1.6

Plans to meet our Objectives:

60 mins

- to draw together a database of organisations with a skills for life or entry into employment remit (Suffolk ACRE?)
- to work with these organisations to share good practice and develop common resources in their work with staff, volunteers and clients with low skills
- to widen participation in organisations offering skills for life opportunities and provide better information resources for those groups with people with learning difficulties or who have mental health issues
- to look at how those volunteers who use volunteering as a step into the work environment can be helped better through advice and learning initiatives
- to represent the VCS on County Skills for Life bodies
- liaise with colleges/other institutions to share knowledge/develop new initiatives
- Co-ordinating approaches in local LIP areas.

Date of future meetings

(Please bring your diaries)

5 mins

Meeting to finish by 12.00.

Please ensure you bring copies of all the relevant information as copies will not be available on the day.

Simon Waldron

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