

Skills for Life Working Group Meeting



Thursday 3rd May 2007, 10:00, Bury St Edmunds Volunteer Centre

Agenda

Introductions		3 mins
Agreement of Terms of Reference	(Draft attached)	10 mins
Working Group - Who do we need to invite?		10 mins
Plans to meet our Objectives:		60 mins
<ul style="list-style-type: none">• to draw together a database of organisations with a skills for life or entry into employment remit (Suffolk ACRE?)• to work with these organisations to share good practice and develop common resources in their work with staff, volunteers and clients with low skills (Lowestoft College?)• to widen participation in organisations offering skills for life opportunities and provide better information resources for those groups with people with learning difficulties or who have mental health issues• to look at how those volunteers who use volunteering as a step into the work environment can be helped better through advice and learning initiatives (SVF?)• to represent the VCS on County Skills for Life bodies• liaise with colleges/other institutions to share knowledge/develop new initiatives• Co-ordinating approaches in local LIP areas.		
Learning and Skills needs survey	(Draft attached)	5 mins
Any questions needed for 'Skills for Life'?		
Date of future meetings	(Please bring your diaries)	2 mins

Meeting to finish by 12.00.

Please ensure you bring copies of all the relevant information as copies will not be available on the day.

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