

Steering Group Meeting

Wednesday 19th March 2008, 10:00, Deben Room, Kesgrave Community Centre
Tea and Coffee will be available from 09:30

Agenda

Welcome & Apologies for Absence 5 mins
Minutes of previous meeting and Matters Arising (attached) 10 mins

SCC had HE budget and a consortium rep. should be sought - ONGOING.	AP 2.5
Simon to ask Miles Cole to write a Briefing Paper on the LEAP Project for circulation to consortium members.	AP 5.1
ALL to submit, via SVLC website, data for Trainers / Courses / Venues No replies – ONGOING	AP 3.3
ALL provide details on Youth Work Qualifications to Jacqui - ONGOING	AP 4.2
CSV Media / Meridian East / Lowestoft College to suggest projects to support IAG - ONGOING	AP 4.6
Simon to contact Carol Deslandes re. Regional rep.	AP 5.2
Simon to publish Carol's report to Steering Group and website	AP 5.3
ALL to feedback on Carol's report by 30/01/08	AP 5.4
Carol, Simon and Robin to meet on 31/01/08 to plan Consultation Event to take place on Monday 25 th February 2008.	AP 5.5
ALL to publicise Consultation Event on Monday 25 th February 2008.	AP 5.6

Working Group reports 10 mins
Project Targets 5 mins
Report on 'The Way Forward' event (attached) 10 mins
Report on LSC Project Review meeting 15 mins
Review 'Formal Structure' and 'Business Plan' (attached) 30 mins
LSC / Regional News 30 mins
AOB 15 mins
Date of next meeting - Tuesday 13th May, 10.00, SAVO 5 mins

Meeting to finish by 12.00.

Please bring copies of all relevant information as copies will not be available on the day.
(Minutes, Terms of Ref., Action Plans available at www.suffolklearningconsortium.org)

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