

# Steering Group Meeting



**Thursday 6<sup>th</sup> September 2007, 10:00, SAVO, 43a Woodbridge Road East, Ipswich**  
Tea and Coffee will be available from 09:30

## Agenda

Welcome & Apologies for Absence 5 mins  
Minutes of previous meeting and Matters Arising 10 mins

<b>Simon and Robin</b> to attempt to rationalise Objectives - <b>ONGOING</b>	AP 1.1
<b>SAVO, SACRE, Young Suffolk</b> to provide Job Descriptions - <b>ONGOING</b>	AP 1.5
<b>Robin Hodgkinson</b> to arrange first CIF WG meeting date - <b>ONGOING</b>	AP 1.7
<b>Simon</b> email out Managed Networks Action Plan	AP 2.1
<b>Simon</b> email out Needs Survey and Introduction to Steering Group	AP 2.2
<b>All</b> to register on the SVLC website	AP 2.3
<b>All</b> to submit ideas for Conference themes and speakers to Simon	AP 2.4
SCC had substantial HE budget and a consortium rep. should be sought. <b>Jonathan</b> to discuss with his HE contact at their next meeting	AP 2.5

Working Group reports: 20 mins

- Youth (Young Suffolk)
- Common Inspection Framework (SAVO)
- Skills for Life / Employment entry (SAVO)
- Managed Networks (SACRE)

Learning and Skills Needs Survey - Results 15 mins

Website - current and future 5 mins

SVLC Conference, 4<sup>th</sup> October 2007 5 mins

LSC / Regional News (incl. PQQ & e-tendering) 15 mins

Discuss Formal Structure (see attached Briefing Paper) 30 mins

AOB 10 mins

Date of future meetings (Please bring your diaries) 5 mins

Thursday 8<sup>th</sup> November 2007, 10:00

### Meeting to finish by 12.00.

Please bring copies of all relevant information as copies will not be available on the day.  
(Minutes, Terms of Ref., Action Plans available at [www.suffolklearningconsortium.org](http://www.suffolklearningconsortium.org))

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